

First Church Unitarian Universalist of Leominster

15 West Street, Leominster, MA 01453

Phone: 978-537-0310

1stchurchoffice@verizon.net

The Rev. Dr. Susan Suchocki Brown, *Minister*

Lenore Scully, *Office Coordinator*

Application for Wedding

Date of Wedding: _____ Time: _____ Rehearsal Date: _____ Time: _____

Applicants Names: _____ and _____

_____ Wedding Officiator: Rev. Susan _____
STREET ADDRESS

_____ Justice of the Peace: _____
TOWN, STATE, ZIP CODE NAME

Local Contact Person: _____ E-mail Address: _____
(IF DIFFERENT FROM ABOVE)

Address & Telephone: _____

Florist: _____ Telephone: _____

Church Organist will be needed: _____ will not be needed: _____

Fellowship Hall will be needed: _____ will not be needed: _____ *Speak with Office Coordinator for fee schedule and separate application.*

Fees for Wedding

Church and Sexton Fees: \$ 350.00 Deposit: \$175.00 Non-refundable (*Date is not confirmed until deposit is received.*)
Balance: \$175.00 Due 14 days prior to wedding.

Minister's or Justice of the Peace's fee is separate and is to be negotiated with the individual.

Organist's fee is separate and is to be negotiated with the individual.

Building Usage Policy for Weddings

The deposit is due with application to confirm reservation for date and time of wedding.

The undersigned assumes full liability for any damage to the church, its grounds, contents and equipment.

The undersigned hereby releases the First Church Unitarian Universalist of Leominster from all liability for any personal injuries or property damage beyond the limits of liability of the Church's insurance. This also applies to any equipment failure or other interference with the Wedding beyond the fee paid.

The undersigned has received a copy of Church Policy for Building Usage for Weddings and agrees to adhere to the conditions of this policy.

Please return signed application with deposit to: First Church Unitarian Universalist of Leominster

Signed: _____ Date: _____